

MENG Foundation Fund Grant/Bridge Loan Application

Last Name:	First Name:
Unit:	Home Address:
Email:	Contact Phone Number:

Acknowledgement of Foundation Fund Conditions

The Maine National Guard Foundation Fund was established and is maintained through the generous donations of the communities and its citizens to assist military members in emergency situations.

There are three options to request funds and further guidelines are provided in the Standard Operating Procedures:

- 1 - The fund provides bridge loans which must be paid back within 90 days and require verification that funds are forthcoming which will enable the individual to make payment.
- 2 - The fund provides grants which do not require repayment however should the individual find themselves in a position which enables them to make contributions back to the fund this is certainly welcome.
- 3 - The fund provides special grant consideration for catastrophic situations.

When considering if the request meets the intended foundation criteria or for assistance in determining which type of request to submit units should consider the following.

- Will the situation be fixed with a grant or is it a temporary fix to a bigger issue?
- Should a meeting with the financial planner be a requirement as a condition to receive this grant?
- Is this an emergency? What type - Catastrophic? Health and Welfare?
- What are the circumstances that led to the emergency?
- What other resources have they attempted to utilize (savings, outside agencies, professional services)?

Requests will be submitted through the service member's respective chain of command and signed off as indicated below. **Requests must provide as much detail as possible to explain the extent of the emergency to support the request. Items that must accompany the request are:** copies of bills requesting payment to verify the emergency/need, account numbers and phone numbers as appropriate if needed to make payment since payments are made to vendors and not individuals as often as possible and any other documents that help support the request. **REQUEST MUST GO THRU THE CHAIN OF COMMAND TO THE MENG FAMILY PROGRAM OFFICE.**

I have read and understand the above conditions with regard to any funds received from the "The Foundation."

Service Member _____ Rank: _____ Date _____

FOR BRIDGE LOANS ONLY (REQUIRED INITIALS): _____ I AGREE THAT THE FUND COUNCIL MAY DISCUSS MY LOAN, THE STATUS OF MY LOAN AND THE BALANCE DUE WITH THE CHAIN OF COMMAND FOR PURPOSES OF COLLECTION.

Immediate supervisor (officer, warrant officer, or E7 – E9) Printed Name: _____

Signature _____ Rank _____ Approve _____ Disapprove _____ Abstain _____ Date _____

Company/Squadron commander or higher Printed Name: _____

Signature _____ Rank _____ Approve _____ Disapprove _____ Abstain _____ Date _____

Foundation Fund Grant/Bridge Loan Application Form – Page 2

INCOME:		<p>Have you met with the MENG Personal Finance Counselor prior to this submission?</p> <p>Circle One: Yes or No</p> <p>If no, are you willing to meet with the MENG Personal Finance Counselor about this situation?</p> <p>Circle One: Yes or No</p>	
Net Civilian Income:			
Net Military Income:			
Other:			
Spouse/Significant Other-Monthly net civilian pay:			
Spouse/Significant Other-Monthly net military pay:			
Total Monthly Income:		<p>Have you received a loan or grant in the past?</p> <p>Circle One: Yes or No</p> <p>Date: _____ Amount: _____</p> <p>Repaid: Yes No or N/A</p>	
Expenses:			
Total Monthly Expenses:			
LIQUID ASSETS:		Grant Request:	
Savings:		Amount Requested:	
Checking:		Bridge Loan Request:	
		Amount Requested:	Date of Pay Back:
SITUATION			
<p>To help the MENGFF Board understand your situation, write below as clearly and thoroughly as possible. You are welcome to use additional pages to explain your situation. Typed submissions are best to ensure legibility. Please do not include PII (name, unit, spouse's name, etc.) in this section. Substantiating documents must be submitted with the requests: estimates, invoices/bills, payment information for any accounts to be paid.</p>			
Urgent bills to be paid:			
1. Name :	Amount:	Address:	Account #:
2. Name :	Amount:	Address:	Account #:
3. Name :	Amount:	Address:	Account #:
4. Name :	Amount:	Address:	Account #: